



Unable to visit the County Library?

With our **Library at Your Door** service, we mail materials directly to you!

Who is eligible?

Salt Lake County residents, with a valid Salt Lake County Library Card, who are unable to physically visit the County Library due to illness, injury, or disability.

How do I apply for a Library Card?

Online: thecountylibrary.org/librarycard

Phone: 801.943.4636

How do I sign up for Library at Your Door?

Online: thecountylibrary.org/atyourdoor

Phone: 801.943.4636

In Person: Complete the form on back and return to the Information Desk at any County Library branch.

Mail: Complete the form on back and mail to:
The County Library | Library at Your Door
2150 E Murray Holladay Road, Holladay, UT 84117

How do I request materials?

Online: thecountylibrary.org/catalog

Phone: 801.943.4636 (Customer Service can help with your requests and/or connect you with your assigned Library at Your Door contact.)

Email: libraryatyourdoor@thecountylibrary.org

How do I receive my materials?

The County Library mails materials to you via the United States Postal Service (USPS) in sturdy fabric bags. A list of the materials sent, and their due dates, is included in the bag.

How do I return the materials?

Steps for returning materials are simple:

- Place the materials back into the fabric bag and zip it closed.
- Rather than returning a single item by itself, please reach out to your Library at Your Door advisor or library customer service to renew your items in order to send them back together.
- Flip the mailing label around to show the pre-paid postage (addressed to Salt Lake County Library).
- Leave the bag for your USPS carrier to pick up, schedule a pick up with USPS: usps.com/ship, or have someone return the bag to any of our County Library branches: thecountylibrary.org/locations

What is the cost for this service?

There is no cost for this service. The library pays for the shipping. There are no overdue fees. The only charges associated with this program would be fees for lost or damaged items or delivery bags. Service recipients can be sent to collections for nonpayment of fees.

What else should I know?

- Maximum number of checked-out items: 10
- Maximum number of holds: 10
- Check-out period for DVDs: 3 weeks
- Check-out period for all other items: 5 weeks
- Maximum number of renewals per item: 3

Online: thecountylibrary.org/atyourdoor

Email: libraryatyourdoor@thecountylibrary.org

To participate in Library at Your Door, please complete this form:

Borrower's Information *required

Name:* _____

Phone Number:* _____

Alternate Phone Number: _____

Email: _____

Mailing Address:* _____

Library Card Number: _____

Would you like to be assigned a Library advisor?

- Yes, I would like to be assigned a Library advisor who can help me choose Library materials, place holds on those materials, and answer other Library questions.
- No, thank you. I prefer to place my own holds or call customer service for help with holds and Library questions when I need assistance.

Please acknowledge the statements below:

* _____ I understand that my Library at Your Door designated library card is not for use in the Library. It is only for mailing materials.

* _____ I face extreme difficulties in getting to a County Library branch location due to illness, injury or disability.

Mail completed form to:

The County Library | Library at Your Door
2150 E Murray Holladay Road, Holladay, UT 84117

Submit online: thecountylibrary.org/atyourdoor